YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Uma Arts and Nathiba Commerce Mahila College
• Name of the Head of the institution	Dr. Haritbhai S. Patel
• Designation	In-Charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8849549356
• Mobile No:	9427703973
• State/UT	Gujarat
• Pin Code	382023

2.Institutional status

• Affiliated / Constitution Colleges	**Yes**
• Type of Institution	**Women**
• Location	**Urban**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Gujarat University**
• Name of the IQAC Coordinator	**Dr. Pranav Joshipura**
• Phone No.	**7778920502**
• Alternate phone No.	**9825013753**
• IQAC e-mail address	**iqacuma@gmail.com**
• Alternate e-mail address	**artscollegeuma@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.uancmahilacollege.org/docs21-22/AQAR%202021-22.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://uancmahilacollege.org/docs23-24/A%204.%20Academic%20Calendar%202022-23.pdf**
5.Accreditation Details	

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.25	2006	02/02/2006	01/02/2011
Cycle 2	A	3.21	2011	30/11/2011	29/11/2016
Cycle 3	A	3.32	2017	12/09/2017	11/09/2022

6.Date of Establishment of IQAC	30/06/2006

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Uma Arts and Nathiba Commerce Mahila College	RUSA 2.0	KCG Govt. of Gujarat	2019 to 2022 (for three years)	Rs. 20000000/ was sanctioned. out of which Rs. 10000000/- is received
Uma Arts and Nathiba Commerce Mahila College	Innovation training Programme Grant	KCG Govt. of Gujarat	2022-23	Rs. 5950/-
Uma Arts and Nathiba Commerce Mahila College	Finishing School	KCG Govt. of Gujarat	2022-23	Rs. 300000/-
Uma Arts and Nathiba Commerce Mahila College	NSS Regular Activity Grant	Gujarat University	2022-23	Rs. 15000/-
Uma Arts and Nathiba Commerce Mahila College	Consumer Protection Club Activity Grant	Visnagar Taluka Grahak Sahkari Mandal	2022-23	Rs. 4000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	4

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
• If yes, mention the amount	**864140 (Eight lakh sixty four thousand one hundred and forty)**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted NEP-2020 awareness workshops for Gandhinagar District Grant-in-Aid colleges and with colleges under MoU. Aspects like NEP-2020 policy draft, syllabus and credit structures, Academic Bank of Credit, etc were discussed. 2. Conducted Green and Energy Audit of the college through guidance of Nisarg Community Science Centre, Gandhinagar recognized by Gujarat Council on Science and Technology, Government of Gujarat, Gandhinagar. Organized number of programmes to sensitize students about environmental issues. Also organized programmes under SAMVAD activities to encourage students to write creatively and for creative self-expression. 3. Signed MoUs with S. D. Arts and Shah B. R. Commerce College, Mansa and Samarpan Arts and Commerce College, Gandhinagar for faculty and student exchange programmes and for IQAC interactions. 4. In order to bridge gap between industry and academia, encouraged departments to organized academic, industrial and field visits. 5. Conducted a number of short term certificate courses, workshops, seminars, training programmes for students skill enhancement, career counseling and ICT training. Also conducted programmes to train students into start-up and innovation. Also organized various programmes related to preservation of human values, ethics, culture, heritage and integration of Indian Knowledge System.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct NEP-2020 awareness and to conduct	**- Conducted NEP-2020 workshops for Gandhinagar district colleges on the 10th June 2023, in which Principals and IQAC Co-coordinators participated. NEP-2020 Policy Draft, Syllabus Structure, Credit System and Structure, Academic Bank**

workshops for faculties and with colleges under MoU and Gandhinagar district colleges.	of Credit, etc. matters were discussed. - For Colleges under MoU – Mansa, Samarpan and this College jointly organized NEP-2020 workshop to thresh out various NEP-2020 initiatives on 10-06-2023. - Our college faculties participated in workshop on NEP-2020 organized by Gujarat University on 23-02-2023.
To conduct Green and Energy Audit and create Environment Awareness	'Green Club' activity of the college aims at sensitizing various issues related to Environment. Following programmes were organized. - On 22-04-2023 WORLD EARTH DAY online quiz programme was organized for students of colleges under MoU. - The Energy Audit of this college was conducted by volunteer of Green Club under guidance of Nisarg Community Science Centre, Gandhinagar on 05-04-2023. The Green Audit established the college as Energy Efficient. - On 10-05-2023 volunteers of Green Club conducted Infrastructure Audit of the college. - World Population Day was jointly organized by Green Club, GUCOST and Nisarg Community Science Centre on11-07-2022. - On 23-07-2022, 140 volunteers of Green Club visited Nisarg Community Science Centre to understand various aspects affecting environment. - On World Environment Protection Day, online quiz was organized on 28-07-2022. - On 20-03-2023, an Awareness Lecture on "LUPT THATI VANYA PRAJATI NE BACHAVAVANA UPAYO" by Dr. Manubhai Parmar. - On 25-03-2023, Dr. Anil Patel made presentation on Wild Life on Extinction. - World Environment Day was celebrated on 05-06-2023 in collaboration with GEDA and Nisarg Community Science Centre. Tree Plantation, Beat Plastic Pollution, Drawing, Essay and Slogan Competitions were organized. - Green Office Training Programme Cum Workshop was organized on 09-06-2023 for Administrative Staff of the college. Experts; Mr. Naresh Thaker and Dr. Anil Patel.
To sign MoUs with various academic institutions and conduct faculty and]student exchange programme	- From 11-07-2022 to 16-07-2022 Student-Faculty exchange programme of Gujarati Department was held between this college and Samarpan Arts and Commerce College. - Online Quiz Programme under MoU among this college, Samarpan College and Mansa College was organized to celebrate World Earth Day on 22-04-2023. - MoUs were signed with S.D. Arts & Shah B.R. Commerce College, Mansa and Samarpan Arts & Commerce College, Gandhinagar for various Student and Faculty Exchange programme.
To conduct Academic, Field and Industrial	- On 7-7-2022, 197 Students of Commerce Department visited Mahatma Mandir, for Digital India Week celebration as part of Academic visit. - On 08-07-2022, 80 Students of Languages visited Mahatma Mandir, for Digital India Week

visits to bridge gap between Academic and Industry.	celebration as part of Academic visit. - On 05-08-2022, 24 Students of Economics Department visited Economic & Statistical Bureau, Gandhinagar as part of Academic visit. - On 02-09-2022, 12 Students of Geography Department visited Biodiversity Park, Gandhinagar as part of Academic visit. - On 24-09-2022, Students visited Madhur Dairy as part of Industrial visit. - On 13-02-2023, 48 Students of English Department visited American Centre, Ahemdabad, to know about Study Opportunities in USA as part of Academic visit. - On 22-02-2023, 15 Students of Geography Department and CWDC visited Gujarat Vidyapeeth Tribal Museum, Central Library and Gandhi Ashram as part of their Academic visit. - On 25-03-2023, Students of Commerce Department visited Radhu, Pariaj and Manilaxmi as part of Academic visit.
To organize programmes for SAMVAD club to bring out creative talent among students.	- On 27-08-2022, a Program, Creative Self –Expression name Self Written Poetry Presentation was conducted in which 65 students presented poems, short stories, essays, etc.- On 20-03-2023, a programme on A Reading of Self Created Writing was organized. - On 27-03-2023, Dr. P.P. Joshipura read his own Play.
To conduct Skill Enhancement, Career Counselling and ICT workshops for students	- On 18-08-2022, Digital Training for 78 students conducted by Dr. P.P. Joshipura. - From 12-09-2022 to 17-09-2022, workshop on Cooperation Week was organized for students of Economics Department by Ms. Vasantibahen. - On 15-10-2023, on World Students Day, workshop for N.S.S. volunteers was organized. - From 17-11-2022 to 29-11-2022, Short Term Certificate Course on Basics of English Grammar was organized by Department of English. 122 students participated. - From 30-11-2022 to 16-12-2022, Short Term Certificate Course on Basics of Computer Application was organized by Department of Computers 41 students participated. - On 06-01-2023, A Workshop on Crafting with Quilling was organized at Lalitkala Academy. Students of Economics & Geography were participated. - From 20-03-2023 to 01-04-2023, Short Term Certificate Course in Beautification & Aesthetics was organized by Mrs. Urvi Rami. 41 students participated. - On 21-03-2023, a Career Counselling Seminar on Career in Social Welfare & Job Opportunities was conducted by Prof. Kartik Panchal and Prof. Rajkumarsinh Sloanki. - On 21-03-2023, a Career Guidance Workshop on Professional Courses available in ITI, Gandhinagar for women was conducted by Shri M.D. Parmar. - On 23 & 24-03-2023, a Training Programme on Campus to Corporate was conducted by Astitva Welfare Foundation and Baroda Global Shared Services was organized.

To conduct programmes related to core human values, professional skills and integration of Indian Knowledge System as per requirement of NEP-2020.	- On 21-06-2022, celebrated International Yoga Day. - On 12-07-2022, celebration of Gurupurnima by Department of Hindi. - On 13-07-2022, celebration of Gurupurnima by Department of Sanskrit. - On 25-07-2022 to 04-07-2022 Sanskrit Sambhashan Shibir was organized by Department of Sanskrit for communication in Sanskrit. - On 01-08-2022, Premchand Janmjayanti Samaroh was celebrated by Department of Hindi. - On 05-08-2022, a program on The Importance of Indian Flag was organized through Debate and Essay Writing Competition by N.S.S. unit - From 06-08-2022 to 12-08-2022, Sanskrit Week celebration was organized in which Strotra and Shlok Mantra singing competition and Sukti Vimarsha competition were organized. - On 08-08-2022, Drawing and Chart Making Competition were organized to celebrate Har Ghar Tiranga. - On 12-08-2022, Patriotic and Run for Tiranga were organized. - On 15-08-2022, Independence Day flag hoisting was organized to commemorate National Day celebration. - On 05-09-2022, Teachers' Day Celebration as part of National Day celebration. - On 01-10-2022, Navratri was celebrated as part of Celebration of Cultural Heritage. - On 02-02-2023, a program on 'Ahar Chikitsa Ane Andolan' was organized by Yoga expert Mr. Chandrashekhar Varma, Mr. Manoj Joshi and Mr. Vinitkumar (Haridwar)..
To conduct programmes to train students for Start-ups and Innovation.	- From 18-07-2022 to 21-07-2022, Prabodh Level Innovation Club Training was organized.

13. Whether the AQAR was placed before statutory body?

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Sarva Vidyalaya Kelavani Mandal, Kadi & Gandhinagar	27/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission

| 2022-23 | 15/03/2024 |

15.Multidisciplinary / interdisciplinary

The college has two streams - Arts and Commerce. 10 subjects are offered under these streams. Arts has two broad divisions: Languages and Social Sciences. In Languages, Gujarati, Hindi, Sanskrit and English subjects are offered as Core; and in Social Sciences, History, Economics, Sociology, Psychology and Geography subjects are offered as Core. Apart from these Cores subjects, students have to choose Elective 1 and 2 subjects and General English and Sanskrit as compulsory subjects. Student who selects one languages as Core subject, may select any subject from social sciences, and vice versa, as Elective subject. In language courses, students study literature and various aspects language in the final year. In language papers, some of the components of B. Ed. are incorporated. Computer is also offered as an elective subject. Besides, students have to study two additional papers, Soft Skill and Foundation Course. The syllabus, designed by the Gujarat University for all its affiliating colleges, incorporates interdisciplinary and multidisciplinaryapproaches. Hence, students find opportunities to study subjects ranging from languages, humanities, soft skills, foundation courses and computer. In view of NEP 2020, Gujarat University is proactively working towards broaden its multidisciplinary and inter-disciplinary approaches.

16.Academic bank of credits (ABC):

From 2023-2024 onwards, NEP is to be implemented across universities in the state. It becomes very necessary to understand various aspects of ABC, NEP and other issues related to the same. Therefore, the college faculties participated in seminars and the college has conducted two seminars related to ABC.

New Education Policy is not only about bringing in variety of courses and dividing them into semesters and offering multiple options of learning, entry and exit. Rather, it also deals with course credit system, four-year learning mode, credit earning and transfer, multiple entry and exit system, four-years UG and one-year PG programmes, student-centric learning system, offering more variety of subjects and options, requirement of more classrooms and faculties to retain a student for four year, off and on-line modes of learning, etc. Gujarat University has declared to introduce new course and new credit system soon. To keep pace with rapid developments towards implementing NEP-2020 in 2023-2024, the college faculties have attended various seminars to understand implementation of ABC, NEP and its various implications.

On 23.02.2023, Prof. Falguniben Patel attended workshop on NEP in Geography at Gujarat University, at Ahmedabad.

Prof. Payalben Pandya attended One-Day Workshop on NEP-NAD & ABC organized by Department of Higher Education, Government of Gujarat on 03.03.2023.

Moreover, the college has organized NEP Workshop for Gandhinagar District Government and Grant-in-Aid colleges on 10.06.2023 in which Principals & IQAC Coordinators participated and discussed various aspects of NEP-2020 Policy Draft, Syllabus Structure, Credit System & Structure, Semester System, Academic Bank Credit, New NAAC Format, etc.

On 10.6.23, the college IQAC organized NEP workshop of colleges under MoU, i.e., UANC, Mansa and Samarpan colleges in which Principals and IQAC Coordinators participated and discussed various aspects of NEP-2020 Policy Draft, Academic credit Bank, New NAAC Format, etc.

17.Skill development:

The Institute undertakes programmes to inculcate soft skills, life skills, values, vocational guidance, project works, webinars, group discussions, field and industry visits, etc. The Institute invites professionals for interaction to bridge the gap between academia and industry. Every year, the Government of Gujarat arranges Job Fair and before the Fair, final year students are trained through Finishing School to develop skills like leadership, presentation, languages and other personality related skills. In Arts, first-year students study Soft Skills and Foundation Courses and in Commerce, students of all the three years learn these subjects. The college has established Innovation Club and SSIP. This year 30 students participated in 'Pradhanmantri Kaushalya Vikas Yojna' and joined the 'Junior Software Developer Course' for 6 months.

Our students participated in IIT, Gandhinagar's 'NEEV' initiative where various skill development courses like Entrepreneurship Development; Computer Skill Training; Spoken English Training; Beautification; Chocolate and Candle Making; and Cake and Muffin Baking.

The college organizes special training programmes and certificate courses to develop ICT skills among students to enhance their employability skills. The college organized one batch of Finishing School to enhance essential skills like Life Skills, Functional and Employability Skills. The Commerce Department organized a seminar for Job Placement. Career counseling session was organized by Commerce Department on 'Career in Social Welfare and Job Opportunities'. Training programme on 'Campus to Corporate' was organized by Astitva Welfare Foundation and Baroda Global Shared Services on - 21st Century Job Skills; Interview Technique; Effective Resume Writing; Training in Attitude and Behaviour; Innovation and Youth 20; and Challenges for Women in Corporate field.

Department of Education, KCG & Employment Exchange Office, Gandinagar organized a Job Fair-2022 in this college in which 132 students participated. Another Job Placement Camp was organized at Government Commerce College, Gandhinagar, in which 35 Students and 2 faculties participated.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NEP-2020 focuses a lot more on IKS – the Indian Knowledge System. Kautilya argues that the aim of education is threefold – Creation of New Knowledge; Wisdom to use this knowledge at the right time and place for right purpose; and the Skill sets to get the proper results of knowledge in real life. These aims can be obtained only when the Education System is properly balanced with amalgamation of knowledge and skills in an appropriate manner. This college is located in Gujarat and majority of students hail from rural Gujarati background. Hence, the medium of instruction becomes Gujarati. There are four languages at undergraduate level in Arts: Gujarati, Hindi, Sanskrit and English are offered as core subjects. At postgraduate level, Sanskrit is offered.

Five Social Science subjects include History, Economics, Sociology, Geography and Psychology which covers topics related with Indian History, Society, Economics and others components which are related to Indian Knowledge System. The syllabus in Gujarati, Hindi and Sanskrit cover majority of the texts belonging to Indian classical literature, Dalit literature, Vedic literature, culture, and knowledge. College organizes many programs to inculcate the awareness of Indian heritage and culture in students.

To promote spoken Sanskrit language in day-to-day life, Sanskrit Sabhashan classes are organized to enable students to speak in Sanskrit. Sanskrit Department organized week-long celebration including strotra, shloka and mantra singing and sukti vimarsha competition, etc. to inculcate values inherent within the IKS. The Sanskrit Department also organized Sanskrit On-line Quiz programme. The college celebrated Guru Purnima festival to celebrate strong ancient Guru-Disciple. Our students also participated in Gyan Guru Quiz programme.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is student-centric teaching and learning methodology wherein the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes, at different levels. The college aims to provide OBE by way of direct teaching of the syllabus, curricular, co-curricular and extra-curricular activities. In the Orientation and induction lectures, faculties inform students about PO and CO and outcome after graduation. In the syllabus, there are papers related to Soft Skills and Foundation Courses. In addition, there are training courses of Finishing School to develop communication and other necessary skills to make students employable. Every year, the students of

college participate in Job Fair and prior to that they are given training to prepare CV, interview skills etc. Career and psychological counselling are provided. The college takes care of the mental health and wellness of the students and many activities are done under CWDC. Slow learners are identified and provided with guidance through the medium of remedial classes. Moreover, certificate courses and workshops on different skills, like ICT, English language and grammar, Sanskrit Sambhashan, etc. are organized. The course curricula have been designed with due consideration to social needs at large. The College prepares students to acquire positive attitude and other qualities which will lead to a successful life.

20. Distance education/online education:

Since 2019 has been a land marking year for educational institutions as they witnessed a paradigm shift by employing digital platforms for engaging classes, conducting conferences, meetings etc. Thus, Covid-19 pandemic has proved to be a blessing in disguise. The New Education Policy-2020 emphasizes on dual mode of learning. Students are encouraged to adopt courses from on-line learning platform like SWAYAM, etc. The faculties also are encouraged to prepare on-line credit course and upload on their institution website. Due to the experience gained during the lock-down period of Covid-19, access to online resources by educators and students will not be a constraint anymore. On the contrary, academic interaction has moved more towards digital mode. With NEP-2020 implementation looming large on the horizon, it will become open for students to learn any course on and off-line. And hence the doors of learning will remain open for all the students. The college faculties have recorded video lectures while using PPT and have uploaded on the college youtube channel for open viewership. The college organizes ICT workshop to make students and faculties friendly and comfortable with digital technology. In this way, online and distant education is promoted by adopting various means.

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	03

File Description	Documents
Data Template	[View File](#)

2.Student	
2.1 Number of students during the year	**1221**
File Description	**Documents**
Data Template	[View File](#)
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**276**
File Description	**Documents**
Data Template	[View File](#)
2.3 Number of outgoing/ final year students during the year	**377**
File Description	**Documents**
Data Template	[View File](#)
3.Academic	
3.1 Number of full time teachers during the year	**26**
File Description	**Documents**
Data Template	[View File](#)
3.2 Number of Sanctioned posts during the year	**0**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3304173.48
4.3 Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Uma Arts & Nathiba Commerce Mahila College is affiliaed with Gujarat University. The college adhers to curriculum and Academic Calendar prepared by the University. The University publishes Academic Calendar detailing about admission process, stipulated teaching days and schedule for internal and semester end exams. Keeping all these in mind,College IQAC, Examination and Time Table committees and HODs prepare Academic Calendar of college for UG and PG courses specifying schedules of curricular and co-curricular activities, internal examination schedule, etc. Student orientation programme is organised for newly students wherein information regarding courses, extracurricular, co-curricular and extension activities, remedial classes and examination and evaluation patterns are explained. Moreover, information regarding Library, Sports, NSS, NCC, CWDC etc. is also given to them. All notices and information are displaced on Notice Boards and are shared on WhatsApp groups. In the beginning of each semester, HOD of each department arranges a departmental meeting to planout teaching-learning activities as demanded. All Departments prepare Programme Outcomes and Learning Outcomes of each course. Faculties prepare e-content for hybrid

learning. In addition, College organizes field and industrial visits, study tours, and academic visits to provide exposure through experiential learning. Schedules for vairous certificate courses, add-on courses,Finishing School are also prepared.

File Description	Documents
Upload relevant supporting document	**[View File](#)**
Link for Additional information	**https://uancmahilacollege.org/docs22-23/1.1.1%20Academic%20Calendar%20Master%20Time%20Table.pdf**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Gujarat University announces Academic Calendar and guidelines which the College follows. At beginnning of academic year, IQAC, Examination and timtetable committees plan out teaching-learning activities, internal examination schedule and CIE. Gujarat University Academic Calendar mentions tentative schedules of the following: 1. Admission process 2. Teaching-learning schedule 3. Evaluation process 4. Curricular, co-curricular and extra-curricular activities 5. Departmental major events 6.Institutional Calendar events 7.University and College Sports Events 8. NSS-NCC camps. 9. Dates of holidays-vacations. College internals consist of 30 marks which are divided in to two sections of 15 marks each. Internal examination in each paper comprises of 50 marks is taken and marks obtained in each paper by students are converted into 15. Retest is organzied at the end of regular internal examination, for the students who have missed internal examination. For other 15 marks of CIE, students are assessed on the basis of classroom and college activities, atendance, project works, assignments, quizzes, library book record, certificate courses, etc. Each department assesses examination outcome and discusses it with students and suggests remedies for improvement. Sufficient time is given to students to recheckand reasses their answer books.Final result is prepared and uploaded on the GujaratUnversity portal.

File Description	Documents
Upload relevant supporting documents	**[View File](#)**
Link for Additional information	**https://uancmahilacollege.org/docs22-23/1.1.2%20CIE.pdf**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic	**B. Any 3 of the above**

council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**View File**
Minutes of relevant Academic Council/ BOS meetings	**View File**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	**View File**
Brochure or any other document relating to Add on /Certificate programs	**View File**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

252

File Description	Documents
Any additional information	**View File**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College amalgamtes crosscutting issues like Gender issues, Environment and Sustainability, Human Values and Professional Ethics through curriculum. Various Boards of Studies at Gujarat University design curriculum for regular students. Foundation and Soft Skills courses integrate relevant crosscutting issues like Gender issues,Environment and Sustainability, Human Values and Professional Ethics through Curriculum. In order to sensitize students on issues like Gender Discrimination and Environment, Constitution and Human Values and Professional Ethics, core/major and optional papers are offered. Core courses imparting Ethical Values are part of Value Education sensitizing students about Life-Values and prepare them to be responsible citizens. A special emphasis is given to Gender, Caste, Class and Religious equalities, in addition to teaching Basic Human Values like honesty, commitment, patriotism etc. Foundation Courses taught are: Time Management, Natural Resources Management, Disaster Management and Indian Epic Tradition. Soft Skill Courses taught are: NSS, E-Communication, Professional Skills and Ahmedabad no Itihas. In the process of designing courses, BoSs of the University take care that issues related to Gender Equity, Environment, Pollution, Green Cover, Ozone Depletion, Professional Ethics, Human Values,Constitution, Need for Sustainable Development, Solid Waste Management, Language and Linguistics, Social Problems, Entrepreneurship etc. are addressed in core and optional papers.

File Description	Documents
Any additional information	**View File**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and	**View**

Sustainability into the Curriculum	**File**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**View File**
MoU's with relevant organizations for these courses, if any	**View File**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**View File**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**View File**

Any additional information(Upload)	**View File**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	**https://uancmahilacollege.org/docs22-23/1.4.1%20Feedback%202022-23.pdf**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

680

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

760

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organises special programmes for advanced and slow learners. The institute has established a mechanism to assess learning outcomes of students. During and after admission, the students are counselled to identify the best career options offered by the institution. During this process, the profile of the students, their socioeconomic backgrounds and their performance in the qualifying examination are kept in mind by the counsellor and the Admission Committee. Teachers address the required needs of slow, average and advance learners with the help of mentorship. Through mentoring, slow and advanced learners are given support and academic counselling. For advanced learners, special workshops were arranged to enhance their ICT skills and for slow learners, special Remedial classes such as English for Commercial Purpose, Translation Purpose, English as Foreign Language, and English for specific purpose and ELT and coaching in Grammar were conducted. To improve soft skills and employability skills, Finishing School classes are conducted. Interview technique and Resume preparation guidance are given to the students participating in the Job Placement Fair. Moreover, students are also informed about NEP-2020 and ABC during training sessions. Workshops are also conducted for career options after graduation.

File Description	Documents
Link for additional Information	**https://uancmahilacollege.org/docs23-24/2.2.1.pdf**
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1221	26

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance and develop learning experience of the students, College employs three student-centric methods. Experiential Learning: It is usual practice to assign field-based projects, study and industry visits, tour, send students for trekking and adventure programmes arranged by Gujarat University or the Government agencies.The College also arranges participatory learning processes like classroom presentations through oral presentationand PPTs, group discussions, group project works, assignments, tests, interactive talksand students' seminars. Students are members in various committees of the Collegeand are assigned duties to arrange various curricular and extracurricular activities. Thesedevelop senses of responsibilities and leadership qualities. On Teachers' Day, General Secretary and Vice General Secretarybecome Principal and Vice-Principal and students tane on the role of teachers. Students are encouraged to participate various activities like NCC, NSS, Sports, Youth Festival, etc. at College and University levels. Meritorious students represent Students 'Council . Through mentorship, counselling is given in class and at individual levels. By CWDC, guidance for personal, psychological and economical problems is provided and for slow learners' remedial classes are arranged. Training in ICT is given for online examinations. The poor and needy students are given financial help.

File Description	Documents
Upload any additional information	**View File**
Link for additional information	**https://uancmahilacollege.org/docs23-24/2.3.1.pdf**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college encourages the faculties to adopt and use ICT infrastructure and tools teachinglearning process. During covid 19 pandemic situation the college has implemented Blended mode of teaching. Special training programmes are arranged for faculties to increase efficiency in teaching-learning process. They are given training in Microsoft Team, Google Meet, Zoom to prepare video lectures, online quizzes, its assessment and result preparation, how to use digital interactive smart boards and other ICT tools. Students are also given online training by the faculties to convert written content in pdf and to submit it through e-mail and other online platforms. Special training programmes are conducted by the faculties for the faculties. In such programmes training in using Microsoft Word, Excel and PPT, Google Classroom, and to use web resources is given. ICT infrastructure is enhanced to conduct online classes and examinations. Faculties use computers, laptops, Google and One Drives, digital resources, ICT facilities of library, laboratories, research centre, Inflibnet, En-List resources, storages devices Team, Zoom, Google Meet etc to conduct online classes, prepare digital content and to share them among the

students. Links of online lectures are shared in WhatsApp groups. Subject wise WhatsApp groups are formed for teaching-learning process.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**https://uancmahilacollege.org/docs23-24/2.3.2%20ICT%20Facilities%20in%20the%20College.pdf**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**View File**
Circulars pertaining to assigning mentors to mentees	**View File**
mentor/mentee ratio	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1	
File Description	**Documents**
Any additional information	**View File**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19.00

File Description	**Documents**
Any additional information	**View File**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College internal assessment mechanismis transparent and fair. The College follows the norms of Gujarat University for internal, external and continuous evaluation system. Each paper consists of 100 marks (University 70+ College 30). Internal/Continuous Evaluation is made through Weeklytests, Project works, Group Discussion, Assignments, Quizzes,and written exam. Internal 30 marks are divided into written exam marks 15 + classroom attendance, assignments, project works, quizzes, participation in activities etc. 15 marks. Written/online exam in each paper consists of 50 marks. Marks received out of 50 are converted into 15 (50*03/10=15. Other 15 marks are divided into 5 (classroom attendance) + 10 for assignments, projects, quizzes, etc. as a part of continuous evaluation system. After the assessment of written/online exam and marks obtained through continuous evaluation, each faculty submits the results to admin office. The exam committee discusses the outcome of evaluation of written exam and continuous evaluation. Once results are given to the students, the respective faculty discusses the result with the students and if there

is any query, resolves it. For the students who missed the exam, the College arranges for Re-Test. For the evaluation process, the exam committee may suggest modification as per the necessity.

File Description	Documents
Any additional information	**View File**
Link for additional information	**https://uancmahilacollege.org/docs23-24/2.5.1.pdf**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination and continuous evaluation related grievancesare addressed byExam committee under guidance of the Principal. Internal results are displayed and grievances are addressed before final results are submitted to the University. There is a transparent mechanism for rechecking of marks and reassessment of the answer sheet on demand. Students have to fill in a pre-prepared form and submit nominal fee for re-checking as well as reassessment. After decleration of results of internal tests, students can approach admin office to submit application. The admin office collects such applications and recheck the assigned marks first and then submit answer sheets to the concerned faculties for reassessment. Examination Committee is also informed about it. If necessary, the committee can consult the issue with concerned faculty and HoD. Marks of continuous evaluation are prepared on the basis of class room presence, submission of assignments, projects, quizzes, participation in classroom activities etc. Once the combined result of college internal exam and continuous evaluation is prepared, it is displayed on notice boards and on WhatsApp groups and if any student has grievance about it, it is solved by the exam committee first and then after the results are submitted to the university for further process.

File Description	Documents
Any additional information	**View File**
Link for additional information	**https://uancmahilacollege.org/docs23-24/2.5.2.pdf**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PO, PSO and COs of each course is prepared as and when there is any change in the curriculum. The learning objectives are communicated to the students by the concerned faculty in the beginning of

each semester while discussing about the syllabus structure in the class. PO, PSO and Cos are also displayed on the College website and it is updated as when there is any change in the syllabus of any paper. IQAC and HoDs also takeenough care in increasing learning capabilities and imparting professional expertise to the students. College offers UG/PG programmes under the faculties of Arts and Commerce. Generally, the university, with the help of BoS, forms the syllabi of each programmeafter careful discussion and communicates it to every affiliated college well before it is actually implemented. The University also uploads it on its website, which is available to all students and teachers. At the beginning of every academic semester, HoD of each department discusses the syllabuswith faculties and prepares its outcomes and devise teaching plan accordingly. The college, with the help of each department, discusses and communicates these POs, PSOs and COs to the students in their orientation programme and initial classroom lectures.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	**https://uancmahilacollege.org/docs23-24/2.6.1.pdf**
Upload COs for all courses (exemplars from Glossary)	**View File**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC of the College evaluates POs and COs. The assessment of POs provides us valuable inputs for further improvements and suggests our accomplishments. The College persistently tries to pursue the goals which are set by each department regarding its POs, PSOs and Cos. The College has well-established methods of evaluation, monitoring and ensuring the programme outcomes. The IQAC and Exam committee evaluate POs, PSOs and COs taking into consideration the results of the students in the semester-end examination. The IQAC analyses the college internal exams, continuous evaluations and university exam results to find out the degree of the attainment of POs, PSOs, andCOs. The pass percentage of the college exam is compared to the university pass percentage. The college regularly collects and analyses the feedback of the students, teachers, alumni and parents. The responses of these feedbacks are valuable and useful in reviewing the programme outcomes. This analysis is very much helpful in reviewing the teaching-learning methodologies and also sometimes modifying them accordingly if it is needed. In University examination results, college results are higher than university results. Enrolment data of the students to higher education and job placement is also analysed for improvement.

File Description	Documents

Upload any additional information	**View File**
Paste link for Additional information	**https://uancmahilacollege.org/docs23-24/2.6.2.pdf**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

316

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**View File**
Paste link for the annual report	**https://uancmahilacollege.org/docs23-24/2.6.3.pdf**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://uancmahilacollege.org/docs23-24/2.7.1%20SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00.00

File Description	Documents
Any additional information	**No File Uploaded**

e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	**View File**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00.00

File Description	Documents
List of research projects and funding details (Data Template)	**View File**
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	**NIL**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

597

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities like NSS, NCC, CWDC, EBSB, Green Club and SAMVAD Units have active volunteers participation. These units are ever ready to carryout extension and outreach programmes for larger benefits of the society. NSS volunteers are always eager to organize awareness camps, cleanliness drive, tree plantation, outside campus cleanliness,and other such activities. Green Club sensitized students about raitonal use of electricity and preventive measures taken to decrease use of energy by adopting various measures. This club also conducts enery audit of the college following government prescribed guidelines. SAMVAD sensitizes students about social issues and hisorically significane events through vairous programmes.

Most of theseactivities and programmes are based on social concerns. Student volunteers' intensive participation in such programmes enable them to convert intogood citizens. They are ever ready to serve the society as and when required. Our college provides a wide platform to the students to celebrate various days like Gandhi Jayanti, Teacher's Day, Youth Day, National Voter's Day, International Women's Day, World Yoga Day, Celebration of various Literary Personalities' Birth

Anniversaries, etc. The motto of our Trust is : "Kar Bhala Hoga Bhala" (Do good, good will come to you).

File Description	Documents
Paste link for additional information	https://uancmahilacollege.org/docs22-23/3.3.1%20Extension%20NSS%20&%20NCC%20Activities.pdf
Upload any additional information	**View File**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	**View File**
Number of awards for extension activities in last 5 year(Data Template)	**View File**
e-copy of the award letters	**View File**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**View File**

Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**View File**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3139

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**View File**
Details of linkages with institutions/industries for internship (Data Template)	**View File**
Any additional information	**View File**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents

e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**View File**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To addressteaching-learning programmes,the Institution has establishedsufficient infrastructural and physical facilities.The college has1 air-conditioned Computer lab, 1 Psychology lab,1 Library, 1 Geography lab having GPS equipment, Binocular, Weather and Surveying instruments, Poposheet and other equipments, 1 Commerce Tally-cum-Research room having ICT equipments, 22 classrooms, 1 large air-conditioned auditorium. Principal and IQAC/NAAC/RUSA offices are air-conditioned.NSS, NCC, CWDC, Skill Development Centre, Examination and Administration have separate workspaces.For indoor sports activities,sports-room is adorned with 2 trade-mills, 2 exercise cycles, table-tennis, carrom board, chess, etc.Outdoor sports activities hasopen ground. There are storerooms, cupboards, staffroom, ladies room, multimedia Seminar Room,large size canteen, wheel-chair, ramp, luggage trolley, notice boards and well-equipped library with separate sections for students and teachers. Projectors and screensare presented in classrooms. There are sufficient benches, chairs and tables in every classroom. There is rainwater harvesting tank. Entire college premise is covered with wifi and cabled internet connection. The college has CCTV system. The Institute has ample ICT equipment and is protected with fire safety system. There is parking facility for students and staff, transportation facility for students, well-maintained gardens and garbage collection facility.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/4.1.1%20All%20Merged.pdf**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Activities like cultural, sports, indoor-outdoor games, gymnasium, yoga center etc. flourish thanks tosubstantialfacilities provided by institute.

Sports Room: Since 2001, a separate sports room exists for indoor games. The roomis spread in31 ft x 25 ft area. Sports room has 3 Carrom Boards, 4 Chess Boards, 1 Boxing kit, 4 Volleyballs, 1 Volleyball net, 4 Handball, 1 Handball net, 1 Table-Tennis Table, 2 TradeMills, 3 Exercise Cycles, 20 Judo-mats, 3 judo-kits, 1 Electronics weighing scale, 1 Cricket-kit and First-Aid Box. Students and staff alike use theseequipment at their will when convenient. Outdoor sports ground is spreadacross 58 x 54 meter area. Kabaddi and Kho-Kho are played regularly. Coaching and practice is provided in Handball, Cricket, Wrestling and Volleyball at Sports Authority of India campus. College Sports-Day is celebrated with participation in indoor & outdoor games. Students participate in University Athletics meet, other sports competitions and win prizes. International Yoga Day is celebrated on 21st June annually and all staff members and students participate in it.

Cultural Activities:1 large multi-media air-conditioned auditorium, built in 2000, having size 915x1503, sitting capacity 1200 people. Annual cultural programme – 'Kalshor' - is arranged. Cultural committee conducts indoor/outdoor activities.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/4.1.2%20All%20Merged.pdf**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/4.1.3%20ICT%20Final.pdf**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**View File**
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Equipped with SOUL 3.0 with OPAC, barcode printer, barcode reader, KSmart RFID-LIBSYS, 27 computers, internet, LCDetc, the Institution library is technologically upgraded one. Implementation of SOUL 3.0 software has made all library services, facilities and activities computerized and automated. Barcode system is implemented for issuance of books. This system provides OPAC – "Online Public Access Catalogue" facility in 3 computers. The library has been equipped with the latest RFID technology since 2018. Implementation of RFID has enhanced the library security system. Moreover, issuance and returning of books facilities have become speedier and smoother. RFID tags are security devices and they have replaced traditional electromagnetic security strip. All the books in the library are affixed with RFID tags. And not only the books, but the membership cards also are enabledwith RFID tags. More than one items can be checked out or checked in at the same time, which can help to save the time of library employees and users. RFID improves library workflow as well as user service.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**https://uancmahilacollege.org/docs22-23/4.2.1%20Lib%20Automation%20ILMS.pdf**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

74718

File Description	Documents
Any additional information	**View File**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

61

File Description	Documents
Any additional information	**View File**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Teaching-learning process in modern academic era is to be integrated with integrate IT resources and infrastructure. To impart quality education for modern teaching-learning curricula, the institution has well-established IT integrated infrastructure. This helps in making various administrative processes user-friendly, efficient, quick and transparent, for example, admission,

examination, accounting through TALLY. IT facilities like computers, printers, barcode scanner, photostat machine, LAN, CCTV cameras, Wi-Fi internet, etc. are part of Administrative Office. The institute has implemented ERP system in Finance and Accounts, Admission, and Examination. Computer Laboratory is completely IT equipped. College Library is fully automated with integrated library management software SOUL 3.0. The college is member of INFLIBNET N-List consortium which provides access to a plethora of resources. The entire building is well-covered with hi-speed 50 MBPS Wi-Fi and cabled connections. In post-corona phase, the institute has continued use of on-line format for exam, tests and assignments. Links to Video Lecturers, Quizzes and E-Content are provided to students. The college website is user-friendly and informative. Classes have projectors and interactive boards. Faculties deliver lectures using PPT. IT maintenance and technical support is provided by computer professor of the college and IT Department of Kadi Sarva Vishwavidyalaya, Gandhinagar.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/4.3.1%20ICT.pdf**

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	**View File**
Student – computer ratio	**View File**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	**View File**
Details of available bandwidth of internet connection in the Institution	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1331910

File Description	Documents
Upload any additional information	**View File**
Audited statements of accounts.	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is meticulous system and procedure ofmaintaining and utilizing physical, academic and support facilities. Some of the facilities are: classrooms, laboratories, library, sportsroom, ICT facilities, etc. Committees like IQAC, RUSA, Purchase etc. are enabled with required support system to supervise smooth functioning of these facilities.

Physical Facilities: The entire college building is maintened by periodic monitoring of Annual Stock verification and allocation of adequate budget for annual maintenance of college infrastructure by Infrastructure Maintenance and IQAC Committees, headed by the Principal. Support staff is appointed to maintain infrastructure. Maintenance and repair of physical infrastructure such as painting, roof maintenance, repairing and replacement of windows, doors, furniture, tubelights, fans, fire safety system etc. are carried out regularly. Students and staff members draw attention for maintenance. ICT support is provided by ICT Dept., KSV and Computer Professor of the institute. The college has comprehensive IT procedure regarding data and network security. Website is regularly updated. AC, Water Purifiers, water-tanks, fire-safely, plumbing and drainage maintenance are done by technicians. All classrooms, seminar hall, auditorium, staffroom, Principal's and administrative offices, library, etc. are maintained regularly. To minimize e-waste, computers are serviced and reused as far as possible. E-waste is disposed of following SOP.

File Description	Documents
Upload any additional information	**View File**

Paste link for additional information	https://uancmahilacollege.org/docs22-23/4.4.2%20Maintainance%20and%20Contact%20list.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**https://uancmahilacollege.org/docs22-23/5.1.3.pdf**
Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3874

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3874

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**

Upload any additional information	**View File**
Details of student grievances including sexual harassment and ragging cases	**View File**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**View File**
Any additional information	**View File**
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents

| Upload supporting data for the same | **View File** |
| Any additional information | **View File** |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college Student Council is active which is established with rules laid by Gujarat University. Students standing first in merit in FY to TY in Commerce and Arts faculties and in MA are nominated on this Council. Highest scoring student of TYBA or TYBCOM is nominated as General Secretary and second highest scorer is nominated as Vice General Secretary. One active student each from sports, cultural, NSS and NCC activities are nominated on Council allotting them acvitiy-specific portfolios. Students' Council is involved in various academic, administrative, co & extracurricular activities and extension activities of college. Monthly meeting of this council is organized where various student related issues are discussed. Senior student of NCC is entrusted to supervise parades. On Teacher's Day, GS and VGS become Principal and Vice-Principal respectively. At the end of each academic year, Best Student and Best Reader Awards are given from Art and Commerce streams separately. Annual Day Celebration and College Kalshor programmes are also arranged with active participation of Students' Council. Student volunteers of Green Club help in conducting Green Audit of the college.The College thus adopts policy for dynamic

participation of students in various academic, cultural and administrative bodies/committees and other day-to-day activities.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/5.3.2%202022-2023_merged.pdf**
Upload any additional information	**View File**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**View File**
Upload any additional information	**View File**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College alumni association is named 'Poorva'. Active since 2005, 'Poorva' organizes activities following guidelines set by the college. Students studying in third year are registered in this Association. There is an on-line registration system for alumni students for registration. 'Poorva' activities consist of registration process, get-to-gether of alumni, meeting of the alumni, motivational speeches and career guidance by alumni for present students, etc. Every year, in the orientation and prize distribution programmes, alumni are invited who share their experiences in the road map of their careers. They also provide valuable inputs regarding new challenges in placement markets and skill sets required. They are invited as visiting faculties and administrative staff members as and when required. They are also invited to help in cultural,

academic, NCC, NSS, Sports, Career Counselling and Self Employment activities. Whatsapp group of alumni is created and updates regarding job advertisements, vacancies and other useful information are shared among this group. This year Ms. Tamanna Sutariya, Ms. Priyanka Jani, Ms. Nisha Vaghela, took lectures in vairous subjects.One active alumni student is placed in IQAC committee.Google form is created for alumni registration.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/5.4.1%20Alumn%20Enga%2022-23%20Merged.pdf**
Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**View File**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To attain social upliftment by empowering women through value-based education.

Mission: To aspire young female students to grow up to enlighten the world around them through education.

To adapt to changes in higher education; To cultivate professional attitude, competencies and skills through ICT; To motivate students for preservance of regional arts, cultures and languages; To participate in extension activities by extending skills of faculties and students to the community; To organize skill development and entrepreneurship courses to make students employable and self-employed; To create academic and research conducive environment for teachers and students for quality research.The College is headed by the Principal. IQAC Coordinator, Committee and Departmental Heads are involved in coordinating the functions of the college. Various committees comprising of members of teaching and non-teaching faculties and students are involved in planning and implementing curricular and co-curricular activities and administrative functions of the

Institution. The heads of departments and Prof-in-charge, Coordinators of various committees are authorised to plan out activities suitable to the Vision of the college. The Management encourages and supports at all levels. An environment of equity and democracy is set up to conduct institutionin smooth and satisfactory manner.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.1.1%20Vision%20Mission.pdf**
Upload any additional information	**View File**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college Managementd ecentralizes activities and participative management. The college conducts its routine administration with well-founded mechanism of division of work and inter-departmental coordination. Administrative and teaching faculties are actively involved in preparing various action plans. The final decision-taking authority in all policy matters is vested with the Principal and the Management. Inputs are discussed in regular meetings of the Principal, IQAC and heads of various committees. Similarly, for non-teaching staff, Head Clerk decides on routine matters. The AccountSection operats account matters pertaining to college. The Principal decides policy matters and strategies. The college promotes participative management culture and concerned stakeholders are involved in the decision-making process. All stakeholders are involved in the planning and implementation of different academic and administrative activities. The Management encourages to present a report of activities undertaken and to plan for future actions. Moreover, IQAC involves faculty members and office staff in NAAC accreditation process. Vision, Mission and Objectives of the college are known to all the employees and other stakeholders. Departmental and Staff Meetings are held regularly for the coordination of the Departmental work and college activities.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.1.2%20Effective%20Leadership.pdf**
Upload any additional information	**View File**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Out of six identified strategic plans to implement between 2017-2023, the institute has focussed on the upgradation on the ICT facilities of the college. As many of the students do not have computers and laptops at home, the college has conducted ICT workshops for the students and they were given training in email, MS Office, website surfing, Google Drive, to convert documents in pdf, etc. through ICT facilities and computer lab of the college. Training workshops regarding ICT use for Data Management were also conducted for the faculties as well. The library has computerized its services and activities with the fully implementation of SOUL 2.0 software and follows the barcode system for issuing books. It also provides OPAC – in 3 Computers. Full implementation of RFID has enhanced the security system of the library while ensuring faster issue and return of books. It acts as a security device, taking the place of the traditional electromagnetic security strip. In order to enhance employability skills of the students, Finishing School classes were conducted. College participated in the Job Fair and four students of the college were offered Jobs by the companies.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.2.1%20Strategic%20and%20Deployment%20Plan%202017-2023.pdf**
Upload any additional information	**View File**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarva Vidyalaya Kelvani Mandal is reputed and philanthropic Trust which manages thisI nstitution. Header by Hon. Vallabhbhai Patel, the college Governing Body consists of reputed people in the field of social service, education and business. The Management frequently holds meeting with all the constituent and affiliated institutions. The Principal of the institute liaises between staff, students and the Management for routine college matters. Principal is the chief executive officer and is responsible for managing all academic andadministrative tasks. IQAC ensures the planning and implementation of quality measures. The HODs lead the academic works of the respective departments. At the beginning of every academic year, the Principal, akong with IQAC, constitutes vaiorus committees for smooth and effective functioning of all activities.Following norms of UGC, Gujarat Government and Gujarat University, the recruitment of teaching and non-teaching staff is carried out. Service, promotion to higher scales and leave rules are applicable to teaching and

non-teaching staff of UGC, State Government and Gujarat University. The academic calendar and the working hours for teaching and non- teaching staff are followed as per the guideline of UGC and The Education Department of the State Government.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.2.2%20Functioning%20of%20the%20institute.pdf**
Link to Organogram of the Institution webpage	**https://uancmahilacollege.org/docs22-23/6.2.2%20Organogram%20with%20Letter%20Head.pdf**
Upload any additional information	**View File**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**View File**
Screen shots of user interfaces	**View File**
Any additional information	**View File**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institutionhas established very effective system for teaching and administrative staff apprasial. For teaching staff, the focus is on the academic excellence and imparting education and other life skills among students, whereas parameters for the appraisal of administrative staff are efficiency, sincerity, punctuality, integrity, time-bound completion of tasks and satisfactory student services. For faculty appraisal, each faculty has to submit 'Daily Report' of curricular, extra-curricular and administrative activities done during duty hours on daily basis. In addition, it is mandatory for every teacher to submit Self-Appraisal form at the end of academic term. It is prepared as per the norms of UGC. It records the involvement of a teacher in extracurricular and

co-curricular and extension activities, seminars, FDPs, workshops, research activities etc. IQAC reviews and provides inputs on them. The adminstrative staff is also assessed through general views of the students and parents and teaching staff. The Principal and IQAC monitor and guide the administrative staff for a smooth functioning of administration, and arrangetraining programmes to update them. In feedback forms of the students, aspects related with teaching-learning and administration are covered so that students feed back also work as valuable inputs to improve further.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.3.1%20Welfare%20Scheme.pdf**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**View File**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**

Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**View File**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**View File**
Upload any additional information	**View File**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has established very effective system for teaching and administrative staff apprasial. For teaching staff, the focus is on the academic excellence and imparting education and other life skills among students, whereas parameters for the appraisal of administrative staff are efficiency, sincerity, punctuality, integrity, time-bound completion of tasks and satisfactory student services. For faculty appraisal, each faculty has to submit 'Daily Report' of curricular, extra-curricular and administrative activities done during duty hours on daily basis. In addition, it is mandatory for every teacher to submit Self-Appraisal form at the end of academic term. It is prepared as per the norms of UGC. It records the involvement of a teacher in extracurricular and co-curricular and extension activities, seminars, FDPs, workshops, research activities etc. IQAC reviews and provides inputs on them. The adminstrative staff is also assessed through general views of the students and parents and teaching staff. The Principal and IQAC monitorand guide the administrative staff for a smooth functioning of administration, and arrangetraining programmes to update them. In feedback forms of the students, aspects related with teaching-learning and

administration are covered so that students feed back also work as valuable inputs to improve further.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.3.5%20Appraisal%20Forms.pdf**
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In internal and external financial audits, the college is very punctual. College accounts are updated on daily bases. The Principal and the Accountant jointly verifyand scrutinizeaccounts data on weekly basis. Directives from Higher Education Department, UGC and the Management are followed strictly. Reconciliation of accounts with the bank is also done to maintain accuracy of cash and credit. The internal and external auditing of the college is carried out by the auditing firm – Patel Mankad and Co. It carries out the quarterly internal audit of the accounts on regular basis as per the arrangement of the Management. The Government audit is also conducted by the Commissionerate of Higher Education, Government of Gujarat. The audit team of the government visits the college every year and inspects all the files relating to financial matters of all the schemes that the college has availed of. Audit of the UGC grants sanctioned and utilized by the college is also done by the external auditor and statements of account are submitted to the UGC. The college receives the certified copy of the audited accounts from the external auditor. So far no errors are found in the audits.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.4.1%20Audited%20Statements%202022-23.pdf**
Upload any additional information	**View File**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

914140

File Description	Documents
Annual statements of accounts	**View File**
Any additional information	**View File**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute receives grants from UGC, KCG, the Management, State Government, philanthropies, faculties, alumni and donations from various sources. UGC grants under various schemes are availed through State Government and UGC. Fees from students are utilized and monitored by the Principal, the Management, Accountant & various concerned committees. This college is Grant-in-Aid institution and hence the State Government provides salary to the staff. The Government also provides building maintenance grant. The Institution has received grants from UGC under various schemes like College Development Grant, Additional Grant, Merged Scheme grant, CPE phase I and II grants. State Government grants are RUSA, DEDF, Placement Fair, Finishing School etc. These grants can only be utilised for its specificpurpose. The Management provides grants for smooth functioning of Academic and Administrative activities. Grants are utilised under specific heads as per the policy and procedure for resource mobilization decided by the College and Management. The Purchase Committee decides the purchase policy and procedure by inviting minimum of three quotations. Moreover, the College uses GEM Portal for various purchases. Every payment is supported by bill/voucher. Budget is prepared to envisage future income and expenditure. On payment, cheques signatures of the Principal and the Chairman are required.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.4.3.pdf**
Upload any additional information	**View File**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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IQAC Contribution

1. Conducted NEP-2020 awareness workshops for Gandhinagar District Grant-in-Aid colleges and with
colleges under MoU. Aspects like NEP-2020 policy draft, syllabus and credit structures, Academic
Bank of Credit, etc were discussed.

2. Conducted Green and Energy Audit of the college through guidance of Nisarg Community Science
Centre, Gandhinagar recognized by Gujarat Council on Science and Technology, Government of
Gujarat, Gandhinagar. Organized number of programmes to sensitize students about environmental
issues. Also organized programmes under SAMVAD activities to encourage students to write
creatively and for creative self-expression.

3. Signed MoUs with S. D. Arts and Shah B. R. Commerce College, Mansa and Samarpan Arts and
Commerce College, Gandhinagar for faculty and student exchange programmes and for IQAC
interactions.

4. In order to bridge gap between industry and academia, encouraged departments to organized
academic, industrial and field visits.

5. Conducted a number of short term certificate courses, workshops, seminars, training programmes
for students skill enhancement, career counseling and ICT training. Also conducted programmes to
train students into start-up and innovation. Also organized various programmes related to
preservation of human values, ethics, culture, heritage and integration of Indian Knowledge
System.
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File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.5.1%20Significant%20Contribution%20of%20IQAC.pdf**
Upload any additional information	**View File**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college reviews its teaching and learning process and takes up numerous incremental initiatives. To develop soft skills and employability skills of the students, the institute run Finishing School classes. Under RUSA 2.0 grant, the entire building is renovated, and a canteen, two classrooms and four new ladies' toilets are constructed. ICT infrastructure has been upgraded to meet the new challenges arose in teaching-learning process under in the post-Covis era. The institute reviewed its teaching-learning process and implemented hybrid learning mode. To enhance ICT skills of faculties and admin staff, ICT training programmes were conducted. Faculties prepared video lectures, Google quizzes and e-content and shared among students on WhatsApp. Interactive digital smart boards are installed and WIFI is upgraded. In the first cycle of NAAC, the institute received B++, in the second A with 3.21 points, in the third A with 3.32 points. On 15 February, 2017 institute is awarded with A grade - 3.25 points in AAA by KCG. The college has signed MoU with Mansa and Samarpan colleges for faculty and student exchange and knowledge sharing activities. Remedial classes and other workshops were conducted on regular basis.

File Description	Documents
Paste link for additional information	**https://uancmahilacollege.org/docs22-23/6.5.2.pdf**
Upload any additional information	**View File**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**https://uancmahilacollege.org/docs22-23/6.5.3%20Annual%20Report%2022-23.pdf**
Upload e-copies of the accreditations and certifications	**View File**
Upload any additional information	**View File**
Upload details of Quality assurance initiatives of	**View File**

the institution (Data Template)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the promotion of Gender-Euity, guidelines regarding anti-ragging and sexual harassment of women etc.provided by statutory/regulatory bodies has been implemented by our Institution. Institute shows zero tolerance policy towards sexual discrimination and harassment. Any student can submit grivence, either verbally or orally, in a complaint box as well as with the CWDC committee. Institute has formed Anti-Ragging, Code of Conduct, CWDC, Discipline, Minority and Reserved Categpry Welfare, Prevention of Sexual Harrashment , RTI Committees and Student Council to look into grievances of students if there is any. Counselling also is provided to students. A police officeris one of the IQAC committee members. Institute has enough ladies toilets in every wing of every floor, anda separate ladies room. There is a separate toilet for female staff.The institutehas installed CCTV cameras. Male and female security guards are posted at every entrance of the campus and a separate security guard is posted at the main entrance of the college. Any visitor is allowed only after registering his/her details in the register. Thereisa separate girls' hostel in the campus.The entire staff of the college takes care of the safety and security of girl students.

File Description	Documents
Annual gender sensitization action plan	**https://uancmahilacollege.org/docs22-23/7.1.1%20annual%20gender%20plan.pdf**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**https://uancmahilacollege.org/docs22-23/7.1.1%20facilities.pdf**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents

Geo tagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Dustbins are placed in every room and large ones are placed in every lobby of every floor and canteen. The rooms are cleaned regualarly and garbage is collected into two large dustbins – Green for liquid and bio-degradable waste and Blue for dry garbage. Both are provided by Gandhinagar Municipal Corporation. The GMC garbage collection van comes every day at fixed time and collects the dry and wet garbage separately. Then garbage is then sent for further processing at Solid Waste Management Processing Houses situated at Sectors 28 and 30. Liquid Waste Management: The institute has well maintained underground drainage system in the entire campus. Drain are furtherconnected with GMC underground drainage syatem. The GMC drainage water is emptied into the central sewage processing system. The processed water is reused for farming purposes.

E-Waste Management: Institute tries its best to reuse electronic equipment / gadget after repair and when they are foundnon-functionalthe institutehas adopted buy-back system in which these e-waste is sent to the company from which they were purchased. The discarded e-waste is sold to the W-Waste management agency and Dead Stock register is also maintained.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**View File**
Geo tagged photographs of the facilities	**https://uancmahilacollege.org/docs22-23/7.1.3%20Geotage%20Photo.pdf**
Any other relevant information	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	**View File**
Any other relevant documents	**View File**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**View File**
Certification by the auditing agency	**View File**
Certificates of the awards received	**View File**

Any other relevant information	**View File**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**View File**
Details of the Software procured for providing the assistance	**View File**
Any other relevant information	**View File**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This Institution is managed by philanthropic Management. The motto of the Trust is "Kar Bhala, Hoga Bhala" (Do good, good will come to you). Our college has imbibed this motto through various activities to inculcate the values of tolerance and harmony towards cultural diversities. The Institution adheres to rules and guidelines in admission process, which is merit-based, to incorporate all categories of students. The college believes in equality of all cultures and traditions and this is evident from presence of students of variouscastes, religions and regions who studying here without any discrimination. The college provides equal opportunities and participation forstudents in various activities irrespective of their caste, creed, religion and region. Activities of NSS and NCC inculcate sense of unity, discipline, harmony, tolerance and social service among students. Anti-Ragging cell and other such committees actas a key factor in maintaining tolerance and harmony among students. Grievances Redressal and Prevention of Sexual Harassment cells are formed to address the grievances among students to maintain harmony in the college. The College undertakesvarious initiatives in the form of celebration of days of eminent

personalities, National and religious festivals are arranged to provide for an inclusive environment among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**View File**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution adopts variousinitiatives by organizing activities to sensitize students and employees to the Constitutional obligation: Values, Rights, Duties and Responsibilities of citizens. To inculcate and strengthen democratic values, our Management along with all its constituent institutes, celebrates Indian Independence and Republic Days to highlight the Indian struggle for freedom and spirit of nationalism. The College also celebrates Constitution Day, International Yoga Day for the staff and the students. Through Prevention of Sexual Harassment, Grievance Redressal, Anti-Ragging Cells, Students' Council CWDC, and Code of Conducts for the staff and students, they are made aware of their rights, responsibilities and duties. There is a mechanism for getting suggestions of the students and the staff and addressing grievances, if there are any. The college believes in freedom of expression and at the same time insists that rights and responsibilities are the two sides of the same coin. Through NSS and NCC, voters' awareness programmes are conducted and the college staff performselection related duties as and when it is entrusted by the Election Commission. Expert lectures on various social and ethical values are organized to motivate and nurture a sense of responsibilities and duties among students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**View File**
Any other relevant information	**View File**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	**B. Any 3 of the above**

monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**View File**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institition organizes regional and national festivals, anniversaries of eminent personalities, significant historical days, cultural and social events. As India is known for its festivals and cultural diversity, the Institution helps student to relate with India's rich cultural heritage and connect with their roots, by inculcating the importance of protection, preservation and propagation of Indian culture. The Institute also actively organises programmes and activities suggested by the University, UGC, State and Central Governments. The Management, of which our college is one of the constituent institutes, organises Republic Day and Independence Day celebrationsand the entire college staff along with students participate in it. The college organizes activities related with the days of national importance to recall the events andcontribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives. The College celebrates Guru Purnima, Teachers' Day, Constitution Day, Environment Day, Earth Day, International Book Day, International Yoga Day, World Environment Day, Kargil Divas, Vocal for Local, Youth Day,Ek Bharat Shresth Bharat, Gandhi Jayanti, Global Recycling Day, National Unity Day, Water Conservation Day, Holi, Janmasthami etc aand activities under Azadi ka Amrit Mahotsv.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**

Any other relevant information	**View File**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two best practices of the Institution:

1. Women Empowerment through Employment and Entrepreneurship Motto: Swavlamban / Skills for Self-Sustenance. Objectives of the practice:

* To organize workshops and short-term certificate courses for imparting different skills.

* To organise industry visits and to provide industry specific training to students.

* To invite experts, reputed companies and agencies for training for job placement and campus recruitment.

- To make entrepreneurship and related skills training available to students

2. Women empowerment through Health and Hygiene Awareness Programmes Motto: Aarogyam Param Bhagyam - Health is Wealth Objectives:

* To make students aware of the importance of their personal health and hygiene and wellness.

* To invite experts from the Health A and medical fields hold such programmes.

* To arrange for the health check-up of all the first-year students and to provide medical counselling.

* To arrange programmes of environment awareness and cleanliness awareness the college and also in the adopted villages through extension activities.

File Description	Documents
Best practices in the Institutional web site	**View File**
Any other relevant information	**View File**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1991, Uma Arts and Nathiba Commerce Mahila College is one of the renowned institutions of the reputable Trust: Sarva Vidyalaya Kelavani Mandal with a noble motive to provide free education to girls and help them in quest of academic distinction and developing their moral, intellectual and physical faculties in safe surroundings with a view to rendering them into responsible citizens. Though the college is situated in an urban area, almost 60 to 70% students come from the rural areas with pooreconomic background. The Emblem of our institution is: 'Satyam Param Dhimahi' and the Motto of our Trust is: 'Kar Bhala Hoga Bhala' (Do good, good will come to you). The vision of the college is: "to attain social upliftment by empowering women through value-based education". The college strives forth to fulfil the motto of the trust and by providing quality and value-based education while making them employable by developing their various skills to meet academic and professional requirements. The internal and the external examinations results have become brighter every passing year. The college has been awarded 'A' grade with CGPA 3.25 on 12th September, 2017 and Rs. 20000000/ grant was sanctioned for the upgradation of infrastructure.

File Description	Documents
Appropriate web in the Institutional website	**View File**
Any other relevant information	**View File**

7.3.2 - Plan of action for the next academic year

1. To implementNEP-2020 with its fullest and organize college schedule suitable to the new credit structure.

2. To make NEP-2020students aware about Academic Bank of Credit accounts and open their accounts following the University guidelines andafter completing primary formalities to open ABC accounts.

3. To organizecareer guidance, entrepreneurship and employability skill training programmes to make students market-worthy.

4. To signcollaboration for skill enhancement training for students and to signMoUs with educational institutions for faculty,students exchange programmes and for IQAC interactions.

5. To conduct academic, field and industrial visits to bridge the gap between industry and academia.

6. To conduct workshops for career guidance, competitive examination and for skill enhancement of students.

7. To sensitize students regarding depletion of environment and conduct carbonaudit of the college